



An Roinn Dlí agus Cirt
Department of Justice

BETTING ACT 1931

APPLICATION FOR A CERTIFICATE OF PERSONAL FITNESS
(From a person who is ordinarily resident **outside** the State and who is seeking a bookmaker's licence)

NB An application will not be considered until such time as all the required information as detailed in the Notes section of this form has been received. All information must be submitted in ENGLISH only.

To: The Minister for Justice,

I,.....

of: (full address including postcode)

.....

having inserted an advertisement in.....

dated the day of, 20.....

of my intention to make this application, copy of which is attached, hereby apply to you for a certificate that I am a proper person to have a bookmaker's licence. My application for a bookmaker's licence is in respect of a **racecourse licence and or registered premises**.

Telephone number:

Mobile phone number:

E-mail address:

Date of birth:

Dated this day of, 20....

Signed

Name (BLOCK CAPITALS).....

NOTES

This form **must** be accompanied by the following:

- Written confirmation from the Police Authorities in the applicant's country of residence that he/she has or has not been convicted of any relevant offences in that jurisdiction (section 6 of the Act refers)
- originals of the newspaper notices declaring the applicant's intention to apply for a certificate of personal fitness dated at least 14 days prior to the application being made;
- in the case of **corporate bodies**, an Auditor's Certificate for the last 3 years for which they are legally obliged to submit accounts, as well as detailed accounts for the same period ;
- in the case of **sole traders**, a statement of audited accounts for the last 3 years;
- a certified copy of any/all current licence(s), in the applicable category, issued in the State or another EU state;

All documentation must be sent to:

**Gambling Control Unit
Department of Justice
51 St Stephen's Green
Dublin 2**



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Privacy Notice

Introduction

1. The data you provide is collected by the Gambling Control Unit, a Business Unit of the Department of Justice (DoJ). The data controller for the information you provide is the Department of Justice and the data controller's contact details are:

Gambling Control Unit,
Department of Justice,
51 St Stephen's Green,
Dublin 2.
Gaming_Control_Inbox@justice.i
e

How will your personal data be used?

2. We may use the personal data you provide in this form for the following purpose(s):

To accurately produce certificates of personal fitness to the standard required for Revenue to issue the licence.

Legal Basis for processing your Personal Data

3. Our legal basis for collecting and processing this data is as follows:

Betting Act, 1931 (as amended)

Security of Personal Data

4. The personal data provided will be stored securely on DoJ IT servers and hard copy filing system. It may be shared, where appropriate, with the following third parties:

Revenue

An Garda Síochána

Contact for Queries

5. The contact for any queries in relation to this form is Gambling Control Unit, Department of Justice, 51 St Stephen's Green, Redmond's Hill, Dublin 2, <Gaming_Control_Inbox@justice.ie>

How long will Personal Data be retained?

6. This data will be stored in accordance with the requirements of the National Archives Act 1986.

How to Request a copy of your Personal Data

7. You can request a copy of your personal data by completing a Subject Access Request (SAR) form, available:
 - at http://www.justice.ie/en/JELR/Pages/Data_Protection or
 - from the Data Protection Support and Compliance Office (DPSCO) at the address below.

Forward the completed form by email to subjectaccessrequests@justice.ie or by post to the DoJ Data Protection Officer at the address below. You will be required to verify your identity before the data can be forwarded to you. The time limit for responding to a SAR commences once your identity has been verified.

Your Rights in relation to your Personal Data

8. You have the right to rectify any inaccuracies in your data. To do this you should write to Gambling Control Unit, Department of Justice, 51 St Stephen's Green, Dublin 2, documenting the inaccuracies which need to be rectified. The right to rectification is not absolute and each request will be considered on its own merits.
9. You have the right, where appropriate, to obtain erasure of your data and/or a restriction on the processing of your data as well as the right to object to the processing of your data. The right to erasure, restriction or objection is not absolute and each request will be considered on its own merits.
10. You have the right to lodge a complaint with the Data Protection Commission (DPC). You can contact the DPC by webforms on their website www.dataprotection.ie or by post to:

21 Fitzwilliam Square South
Dublin 2
D02 RD28

Further details in relation to your data protection rights can be found in the Department of Justice Data Protection Policy available at:

http://www.justice.ie/en/JELR/Pages/Data_Protection

Contact the DPO

You can contact the Data Protection Officer (DPO) for the Department of Justice by post at:

The Data Protection Officer,
Department of Justice,
51 St Stephen's Green,
Dublin 2, D02 HK52.

Or

by email - dataprotectioncompliance@justice.ie