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CRIMINAL JUSTICE (LEGAL AID) ACT, 1962
CRIMINAL JUSTICE (LEGAL AID) REGULATIONS, 1965

**CLAIM FOR ALLOWANCES BY A WITNESS WHO WAS SUMMONED AND ATTENDED COURT
ON BEHALF OF THE DEFENCE TO GIVE EVIDENCE AS TO FACT AT THE HEARING OF A
CASE IN RELATION TO WHICH A CERTIFICATE FOR FREE LEGAL AID HAS BEEN GRANTED**

(to be completed by witness)

PART 1

*Letters (a) - (h)
see footnote.*

I, (a)
of
(b)
make application for payment to me of (c) € in connection with my summons
to and attendance as a witness (d) from a.m. on 20.....
to p.m. on 20.....
at the (e) Court at (f)
in the case of (g)

My business address / the address of my place of employment is
(h)

As a result of my summons to and attendance at the Court I was necessarily absent from my
employment / business or home (in the case of unwaged persons)
from a.m. on 20
to p.m. on 20.....

The amount of allowances claimed by me is made up as follows (c) :-

Allowance for loss of time €
*or claim for loss of wages or salary,
if greater than ordinary allowance*

** If loss of wages or
salary is claimed,
employer's
certificate as to
actual earnings
permanently lost
must be attached.*

*for loss of time **

Subsistence Allowance €

Travelling Expenses €

State mode of transport used and, Total: €
*if other than train or bus, give
distance to Court and return
in kilometres***

*** Vouchers should
accompany claims
for taxi or car hire
expenses.*

Mode of Transport

Return distance (km.)

Signed: Date:

PART 2

I certify that was summoned as a witness in the hearing of the case of (g) in the (e) Court at (f) and was in attendance at the Court from (d) a.m. on 20..... to p.m. on 20.....

The certificate for free legal aid relating to the case in which the witness was called was granted by the (e) Court at (f) on 20.....

Signed:
Name of Solicitor's firm:
Address of Solicitor's firm:
Date: Solicitor's Ref. No.:

PART 3

(to be completed by the District Court Clerk, County Registrar, or Registrar as the case may be of the Court which heard the case)

I certify that was summoned and attended as a witness in the case of (g) in the (e) Court at (f) on 20.....

Signed:
Office held by person signing:
Date:

PART 4

(for use in the Department of Justice and Equality)

Approved for payment in the sum of €

.....
(Signature of approving officer)

Date:

PART 5

- | | |
|--|--|
| (a) Name and full home address. | (e) Title of court. |
| (b) Profession, trade or calling | (f) Location of court. |
| (c) Details of amounts - these may be obtained from Registrar. | (g) Title of case. |
| (d) Time spent in court. | (h) To be stated where business / employment address is different from home address. |